

## **COGDOP Listserv Etiquette**

Please limit posts to the COGDOP list to those likely to be of general interest to the membership. Except for position announcements, other forms of advertising (e.g., promoting a graduate program, announcing remaining openings for students in a program) should not be posted on this list. When in doubt, please contact a member of the COGDOP Board <http://www.cogdop.org/board-of-directors/> for advice.

Also, if you have multiple position openings, please combine them into a single post, or send a single email to the list stating that the positions have been added to the listing of positions on the COGDOP website. See <http://www.cogdop.org/information/news/site-navigation-faqs/> for instructions.

When responding to spontaneous surveys requesting data, please remember to respond directly to the person who posted the survey question rather than to the list. (And, when you want to make a side comment to the person sending the message, please don't use "reply" unless you want the entire list to see your message! Try using "forward" instead using the person's individual email address.) Those who post survey questions are encouraged to report a summary of the results back to the list. As appropriate, survey results will also be archived and linked to the member login page [https://www.cogdop.org/member\\_services/login](https://www.cogdop.org/member_services/login) where they can be accessed after logging in for future reference.

Thanks for your cooperation; this will help keep all of our all-to-cluttered inboxes a little less cluttered!